

**ACTIONS TAKEN
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, JUNE 22, 2011
6:30 P.M.**

Note: There were no Planning & Zoning Matters on this Agenda.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – June 1, 2011
- 2) Executive Session – June 1, 2011
- 3) Council Hears Planning & Zoning Matters – May 25, 2011

b) Set Next Meeting, Date and Time:

- 1) July 6, 2011 at 6:30 p.m. – Regular Session
- 2) July 20, 2011 at 6:30 p.m. – Regular Session
- 3) July 27, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) Possible approval of the Intergovernmental Agreement with Yavapai County Office of Emergency Management, reappointing David R. Smith as the Town's Emergency Management Coordinator, and authorization to pay \$4,675 for FY 2011/12 pursuant to the IGA. This is a budgeted item. Staff Resource: Debbie Barber

d) Possible approval of Ordinance 2011-A377, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona consenting and advising the Mayor to execute all documents necessary to accept and consummate the donation of .70 acres, a portion of parcel 403-22-029N from Beta Ventures, LLC to the Town of Camp Verde. Staff Resource: Ron Long

e) Possible approval of Memorandum of Understanding with Northern Arizona Council of Governments to continue administration of the Voucher Transit System for FY 2011/12. Staff Resource: Ron Long

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented.

5. **Special Announcements & Presentations –**

❖ **Welcome to New Businesses**

- ❖ **Rags Roofing, LLC – Clarkdale**
- ❖ **Kneadleworks – Camp Verde**
- ❖ **Nitehawk Ventures, LLC – Camp Verde**
- ❖ **West Lands Productions, LLC – Clarkdale**
- ❖ **Wilson & Son, LLC – Camp Verde**
- ❖ **Complete Mobile Home Service – Chandler**
- ❖ **MD Electric, LLC – Camp Verde**
- ❖ **Herman's Builders – Flagstaff**
- ❖ **The Tradesman – Cornville**

Mayor Burnside read the names of the new businesses as listed, welcoming them to Camp Verde.

6. **Council Informational Reports.**

Whatley reported that she attended the Water Advisory Committee meeting on the new model they have developed which they hope to educate everyone on how it was created in order to understand the data that will be provided.

George said he had attended the last Work Session using the new technology for a video conference call, and commented on the difficulty of hearing what was being said because of insufficient microphones in place; the audio produced was also difficult to hear. George suggested that everyone be more aware of speaking directly into microphones during meetings, and at future Work Sessions to move the microphones around to whoever is speaking.

Buchanan reported that he had attended the last meeting of the Chamber of Commerce Board, and had inadvertently arrived at an earlier time than the liaison was supposed to arrive. He was allowed to remain and found that there was pertinent information in that first period that would be helpful; he suggested that the Chamber be requested to allow the liaison to attend their full meetings.

Baker said she had attended the Verde Valley Regional Economic organization; it is represented by a number of communities around the Valley. Baker added that she looks forward to participating in that organization and that it will be very helpful for Camp Verde. She also attended the Verde River Basin partnership meeting on their model; it was very interesting and well attended.

Burnside first apologized that he had not filled in for Whatley at the Sanitary District meeting; at the Farmers' Market a lady asked if the Town could renovate the Camp Verde sign on the Ramada; Kala Pearson, representing the group concerned with the Beaver Creek golf course, left a phone message asking Burnside to announce that volunteers are needed to help work on the course. Burnside requested the Town Manager to follow up on the suggestion that Buchanan made regarding the liaison attendance at the Chamber meetings.

7. **Call to the Public for items not on the agenda.**

(Comments from the following individual are summarized.)

Elaine Bremner, speaking on behalf of the Verde Valley Senior Center in Cottonwood, described in detail the many valuable and crucial services and activities that are available to senior citizens of all the surrounding communities, the increasing inability of many to help with funding through their small donations, and the need to make sure that no one suffers for lack of help and attention to their needs. Ms. Bremner said she hoped that the Council would consider contributing additional funding for the Verde Valley Senior Center in this upcoming Fiscal Year 2011-2012. She concluded her presentation with the comment that, "It is hard to understand how a cemetery raised its burial plots and blamed it on the cost of living."

There was no further public input.

8. **Discussion, consideration, and possible appointment of a member to the Planning & Zoning Commission to replace Alan Buchanan. The term of the appointment ends January 2012. One application was received from Mr. Greg Blue.** Staff Resource: Debbie Barber

On a motion by Whatley, seconded by German, the Council voted unanimously to appoint Greg Blue to the Planning & Zoning Commission for the term that expires January 2012.

9. **Discussion, consideration, and possible approval of Resolution 2011-848, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving and adopting an intergovernmental agreement (IGA) with the Town of Camp Verde and the Arizona State Parks Board ("BOARD") allowing the Town to provide funding in the amount of \$75,000 for Fort Verde State Historic Park ("PARK") in order to support the operations of the Park from July 1, 2011 through June 30, 2012.** Staff Resource: Russ Martin

On a motion by George, seconded by Baker, the Council unanimously approved Resolution 2011-848, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving and adopting an intergovernmental agreement (IGA) with the Town of Camp Verde and the Arizona State Parks Board ("BOARD") allowing the Town to provide funding in the amount of \$75,000 for Fort Verde State Historic Park ("PARK") in order to support the operations of the Park from July 1, 2011 through June 30, 2012.

10. **Discussion, consideration, and possible approval of the following:**

- a. Services agreement effective July 1, 2011 through June 30, 2012 between the Town and the Camp Verde Chamber of Commerce; and
- b. A lease agreement for the Town to provide a facility for the Chamber of Commerce (at a nominal rental fee of \$1.00) per annum parking areas located at 385 S. Main Street beginning July 1, 2011, with an 18-month cancellation notice; and
- c. FY 11/12, 12-month funding to the Chamber for 1) Town of Camp Verde Visitor Center operations in the amount of \$55,000 and 2) Tourism promotion and marketing Camp Verde as a destination in the amount of \$25,000.

On a motion by Burnside, seconded by Kovacovich, the Council unanimously approved the Services Agreement effective July 1, 2011 through June 30, 2012; and the Lease Agreement for the Town to provide a facility for the Chamber of Commerce, as submitted in the agenda packet.

There was no public input.

Mayor Burnside requested the following item:

11. **Discussion, consideration, and possible approval of Challenge Cost Share Agreement between the Town of Camp Verde and the USDA, Forest Service, Prescott National Forest for the development of a multi-use trailhead in Copper Canyon on the Verde Ranger District. The agreement authorizes the participant match from the Town of Camp Verde consisting of donated labor, equipment use, and materials and funding for a kiosk. The Town will work with the donors on certain phases of the survey and construction of the site as identified in the U.S. Forest Service's contract solicitation package.**

On a motion by German, seconded by Baker, the Council unanimously authorized the Mayor to execute the Challenge Cost Share Agreement with the USDA, Forest Service, Prescott National Forest to complete the Copper Canyon Trailhead project.

There was no public input.

12. **Discussion, consideration, and possible direction to the Manager to prepare and submit the 2011 Arizona Municipal Risk Retention Pool Election Ballot for three (3) members to serve on the Board of Trustees. The candidates for election are Duane Blumberg, Sahuarita Council Member; Sedona Assistant Manager Alison Zelms; Florence Town Attorney James Mannato; Pinetop-Lakeside Manager Kelly Udall; Goodyear Risk Manager Dean Coughenour, and Safford Manager David Kincaid. Staff Resource: Russ Martin**

The Town Manager was directed to prepare and submit the 2011 Arizona Municipal Risk Retention Pool Election Ballot for three (3) members to serve on the Board of Trustees, as follows: Sahuarita Council Member **Duane Blumberg**, Sedona Assistant Manager **Alison Zelms**, and Goodyear Risk Manager **Dean Coughenour**.

13. **Discussion, consideration, and possible approval of Resolution 2011-847, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Town of Camp Verde Housing Rehabilitation Program Guidelines, as revised. Staff Resource: Debbie Barber**

On a motion by Baker, seconded by German, the Council unanimously approved Resolution 2011-847, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Town of Camp Verde Housing Rehabilitation Program Guidelines, as revised.

14. **Call to the Public for items not on the agenda.**

(Comments from the following individual are summarized.)

Steve Goetting thanked the Council for its resolution and approval of the alcohol issues discussed; he gave updates on behalf of the Committee for Camp Verde promotions on the upcoming Corn Fest, the Kingdom of the Spiders event scheduled in October; and the Pecan & Wine Festival scheduled for February 17, 18 and 19, 2012.

15. **Manager/Staff Report**

Martin announced that starting tomorrow and over the weekend, all the carpeting will be replaced; the new roof has been taken care of. Martin said that he will be gone on Monday, Tuesday, Wednesday and Thursday. He described the situation he had experienced today, resulting in damage to the new Expedition involving the catalytic converter and dry brush; he cautioned everyone to be aware of the dry conditions out there and to be careful that their vehicles are clear of any brush in order to avoid a dangerous situation.

16. **Adjournment**

On a motion by Baker, seconded by Whatley, the meeting was adjourned at 7:49 p.m.